



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**April 2025  
Supplement**

Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued:  
13 March 2025



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>
Leader of the Council <i>Councillor Liz Leffman</i>
Deputy Leader of the Council and Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>
Cabinet Member for Children, Education & Young People's Services <i>Councillor John Howson</i>
Cabinet Member for Special Educational Needs & Disabilities (SEND) Improvement <i>Councillor Kate Gregory</i>
Cabinet Member for Community & Corporate Services <i>Councillor Neil Fawcett</i>
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>
Cabinet Member for Infrastructure & Development Strategy <i>Councillor Judy Roberts</i>
Cabinet Member for Finance <i>Councillor Dan Levy</i>
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>
Cabinet Member for Public Health, Inequalities & Community Safety <i>Councillor Nathan Ley</i>

## The Forward Plan

### **Forward Plan April 2025**

#### **Access to Information Procedure Rules Paragraph 15 General Exception**

Notice is hereby given that the items set out below for consideration by the Cabinet Member for Transport Management on 27 March 2025 are not in the Forward Plan.

#### ***Delegated Decisions by Cabinet Member for Transport Management, 27 March 2025***

##### **Bus Service Contracts August 2025**

Several bus contracts are due to expire in August 2025 and a decision is required as to whether to proceed to a tender process for re-procurement of these services.

Decision Maker and Target Date: **Cabinet Member for Transport Management, 27 March 2025**

Key Decision: Yes

Exempt Information: No

Consultations: N/A

Report By: Director of Environment and Highways

Contact: Dave Harrison, Team Leader (Public Transport), [dave.harrison@oxfordshire.gov.uk](mailto:dave.harrison@oxfordshire.gov.uk)

Ref: 2025/061

##### **Bus Service Improvement Plan - Delivery Plan**

To approve the contents of the BSIP Delivery Plan and its submission to Government

Decision Maker and Target Date: **Cabinet Member for Transport Management, 27 March 2025**

Key Decision: Yes

Exempt Information: No

Consultations: N/A

Report By: Director of Environment and Highways

Contact: Dave Harrison, Team Leader (Public Transport), [dave.harrison@oxfordshire.gov.uk](mailto:dave.harrison@oxfordshire.gov.uk)

Ref: 2025/062

## The Forward Plan

Anita Bradley  
Director of Law and Governance  
Oxfordshire County Council  
13 March 2025

# The Forward Plan

27 March 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Bus Service Contracts August 2025</b> <i>(Ref: 2025/)</i>  Several bus contracts are due to expire in August 2025 and a decision is required as to whether to proceed to a tender process for re-procurement of these services.	Delegated Decisions by Cabinet Member for Transport Management <i>(27 March 2025)</i>	Yes - Affects more than 1 division	Open	Forthcoming for certain bus routes where options are available		Cabinet Member for Transport Management	Dave Harrison, Team Leader (Public Transport) Tel: 07901 331751	Director of Environment & Highways
Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Bus Service Improvement Plan - Delivery Plan</b> <i>(Ref: 2025/062)</i>  To approve the contents of the BSIP Delivery Plan and its submission to Government	Delegated Decisions by Cabinet Member for Transport Management <i>(27 March 2025)</i>	Yes - Affects more than 1 division	Open	N/A		Cabinet Member for Transport Management	Dave Harrison, Team Leader (Public Transport) Tel: 07901 331751	Director of Environment & Highways

## The Forward Plan

The Chair of the Performance and Corporate Services Overview and Scrutiny Committee, Councillor Reeves, approved this notice of Exempt Information which is shorter than the normally required 28 days, in order to report to the Cabinet 'as soon as practicable'. (The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 Section 5)

**25 March 2025**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Capital Programme and Monitoring Report - January 2025</b> <i>(Ref: 2024/227)</i>  Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.	Cabinet (25 March 2025)	Yes - Capital Expenditure >£1m	Part exempt Paragraph 3	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Executive Director: Resources